

中國香港乒乓總會
遴選委員會- 職權範圍
(更新於 11/2024)

遴選委員會負責選派中國香港比賽乒乓球運動員代表中國香港參與國際性的比賽或訓練營等。

目標

遴選委員會的目標是識別和選拔最有能力的乒乓球選手代表中國香港，參加國際比賽或訓練營等。委員會應確保選拔過程公正透明並基於成績、技術和潛能而選拔運動員。

委員會組成

遴選委員會應包括以下成員：

1. 主席：由中國香港乒乓總會（乒總）執委會任命。
2. 委員：由中國香港乒乓總會執委會任命，委員可來自乒乓球專家；具有豐富的乒乓球知識和經驗的人員，包括教練、乒總執委會委員、前運動員和技術專家。
3. 秘書：負責行政任務和文件工作的指定人員，可由遴選委員會任命。

職責

遴選委員會應執行以下任務：

1. 建立遴選標準：制定明確客觀的遴選標準，考慮技術能力、身體素質、戰術理解、心理強度和過去的表現等因素。
2. 資格審查：審查申請參加國際比賽或訓練營的合資格運動員的申請。根據規定的標準驗證申請人的資格。
3. 評估和評價：組織比賽、訓練營和評估活動，評估運動員的技術、表現和潛能。利用比賽、技術訓練、身體測試和心理評估等多種評估方法。
4. 選拔過程：以公正無私的方式進行選拔過程。根據教練的提名和排名確定最終的運動員候選名單。在做出最終決定時考慮委員會的集體專業知識和判斷。
5. 溝通和透明度：與運動員保持開放透明的溝通，向其提供有關選拔過程的更新。確保選拔過程對相關人士都是易於理解及可查閱的。
6. 文件處理：保持所有程式的準確記錄，包括申請、評估結果、會議記錄和其他相關檔。
7. 保密和利益衝突：確保敏感資訊的保密性並保持高度誠信。委員會成員必須披露任何潛在的利益衝突，並在涉及與其有個人關係或利益關係的個人的討論或決策中回避。
8. 時間表：制定遴選過程的時間表，包括申請截止日期、評估期間和公告日期。
9. 備期進展報告：適時向乒總執委會更新委員會的活動、進展和成果。

回顧和評估

定期審查遴選過程，以確定改進的方向。通過監測選定運動員在國際比賽中的表現，評估委員會的決策效果。

這是為了指導遴選委員會有效履行職責，確保中國香港的乒乓球代表隊的選拔過程公開透明、基於功績的原則。職權範圍可適時更新。

會議安排

- 任期 : 遴選委員會的任期為四年。
- 頻率 : 會議將根據主席的召集進行安排，根據需要召開會議。
- 法定人數 : 委員會成員中簡單多數構成法定人數。
- 決策方式 : 遴選委員會的決策採用簡單多數投票方式進行。

成員名單

以下成員已被任命為 2024 年至 2028 年遴選委員會的成員：

姓名	在乒總的職位
1. 主席，蘇根源先生	執委
2. 委員，陳丹蕾女士	執委
3. 委員，余嘉權先生	執委
4. 委員，黃彩琪女士	青年委員及執委
5. 委員，馮震遠先生	青年委員
6. 委員，趙頌熙先生	青年委員
7. 委員，李靜先生	總教練 (乒乓球)
8. 秘書，陳淑媛女士	教練及運動員發展總監

上訴機制

建立公正和公正的上訴機制，以解決遴選過程中出現的任何不滿或爭議。上訴程序應為相關人員提供機會，以陳述其案情並請求對委員會的決定進行審查。有關機制請參閱上訴政策。

在術語存在歧義的情況下，請參考英文版本的相關文件為準。

Hong Kong, China Table Tennis Association
Terms of Reference for Selection Committee
(as of 11/2024)

Selection Committee for Table Tennis Players Representing Hong Kong, China in International Competitions and Training Camps etc.

Objective

The objective of the Selection Committee is to identify and select the most competent table tennis players to represent Hong Kong, China in international competitions and training camps. The Committee shall ensure a fair and transparent selection process based on merit, skills, and potential.

Committee Composition

The Selection Committee shall consist of the following members:

1. Chairperson : Appointed by the Executive Committee (EC) of the Hong Kong, China Table Tennis Association (HKTTA)
2. Members : Appointed by the EC of the HKTTA and mainly individuals with extensive knowledge and experience in table tennis, including coaches, Committee Members, former players, and technical experts.
3. Secretary : A designated person responsible for administrative tasks and documentation as appointed by the Committee.

Responsibilities

The Selection Committee shall perform the following tasks:

1. Establish Selection Criteria : Develop clear and objective criteria for player selection, considering factors such as technical skills, physical fitness, tactical understanding, mental strength, and past performance
2. Application and Eligibility Review : Review applications from eligible table tennis players who wish to represent Hong Kong, China in international competitions or training camps. Verify the applicants' eligibility as per the defined criteria.
3. Assessment and Evaluation : Organize competitions, training camps, recommendations from coaches, and assessments to evaluate the skills, performance, and potential of the players. Utilize various evaluation methods, including existing match play, physical tests, and mental assessments etc.
4. Selection Process : Conduct the selection process in a fair and unbiased manner. Determine the final pool of players based on the nominations from coaches and rankings. Consider the Committee's collective expertise and judgment in making the final decision.

5. Communication and Transparency : Maintain open and transparent communication with the athletes, providing updates on the selection process. Ensure that the selection process is accessible and understandable to all stakeholders.
6. Documentation : Maintain accurate records of all proceedings, including applications, assessment results, minutes of meetings, and any other relevant documentation.
7. Confidentiality and Conflict of Interest : Ensure confidentiality of sensitive information and maintain a high level of integrity. Committee members must disclose any potential conflicts of interest and recuse themselves from discussions or decisions involving individuals with whom they have personal relationships or vested interests.
8. Timelines : Develop a timeline for the selection process, including application deadlines, assessment periods, and announcement dates.
9. Reporting : Prepare regular progress reports to update the EC on the Committee's activities, progress, and outcomes.

Review and Evaluation

Conduct periodic reviews of the selection process to identify areas for improvement. Evaluate the effectiveness of the Committee's decisions by monitoring the performance of the selected players in international competitions.

These terms of reference aim to guide the Selection Committee in carrying out its responsibilities effectively and ensuring a transparent and merit-based selection process for table tennis players representing Hong Kong, China in international competitions. It can be reviewed from time to time whenever appropriate.

Meetings

- Terms : Active for a period of four years.
- Frequency : Meetings will be scheduled at the discretion of the Chairperson, who will call for meetings as necessary.
- Quorum : A quorum shall be constituted by a simple majority of the Committee members.
- Decision Making : Decision made by simple majority voting.

Membership

The following members were appointed by the Board from the year of 2024 – 2028:

Name	Capacity in HKTTA
1. Chairperson, Mr. SO Kan Yuen	EC Member
2. Member, Ms. Danielle CHAN	EC Member
3. Member, Mr. Alex YUE	EC Member
4. Member, Dr. Clara WONG	EC Member & Youth Committee Member

Name	Capacity in HKTTA
5. Member, Mr. Alvin FUNG	Youth Committee Member
6. Member, Mr. Kenneth CHIU	Youth Committee Member
7. Member, Mr. LI Ching	Head Coach (Table Tennis)
8. Secretary Ms. Theresa CHAN	Coaches & Athletes Development Director

Appeals Mechanism

Establish a fair and impartial appeals mechanism to address any grievances or disputes that arise during the selection process. The appeals process should provide an opportunity for concerned individuals to present their case and seek a review of the Committee's decision. Details, please refer to the policy of appeal mechanism.

All terms and conditions should refer to the relevant documents in the English version in case of any ambiguity.